|  |  |
| --- | --- |
| Application # |  |

Letter of Recommendation

from Organization or Institution

We are hereby recommending the applicant specified below for the position of IBS president with the consent of the applicant.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** |  | | **Date of Birth** | (Age ) |
| **Address** |  |  | |  |
| **Contact** | Tel. | Mobile | | E-mail |
|  |  | |  |
| **Current Affiliation** | Organization | Team/Department/Division | | Job Title |
|  |  | |  |

Attached:

1. Curriculum Vitae (free format with a photo)
2. List of All Papers Written
3. Introductory Letter (less than 5 A4-sized pages)
4. Duty Execution Plan (less than 5 A4-sized pages)
5. Certificate of Family-Resident Registration(issued in the last one month, not required from a foreign applicant)
6. Letter of Recommendation from Peers (from no more than 3 peers, optional)

MM/DD/2014

Recommended by (Affiliation) (Job Title) (Name) (Signature)

Introductory Letter

|  |
| --- |
| * Please make sure that the following information is included. (Less than 5 A4-sized pages.)  1. Examples of expert knowledge and experience in basic science (research accomplishments and academic activities) 2. Recognized leadership in managing an organization (including academic and social contributions) 3. Demonstrated ability to create innovation within an organization (including efforts to identify and conduct innovative management practices) |
|  |

Duty Execution Plan

|  |
| --- |
| * Please describe in detail your vision, execution strategies, and a plan of action to lead IBS as the president. (Less than 5 A4-sized pages.) |
|  |