**Application: IBS Associate Director**

**PART A. Cover Letter**

Month/Day/Year

Dear President of IBS,

I am submitting the following materials for the associate director at the (*Name of the Research Center*). I am committed to complying with all stipulated agreements, rules, and regulations at IBS and faithfully conducting research.

I hereby certify that the information provided in this form is true and does not contain false or misleading information. I accept full responsibility, and I am liable for any damages that result from presenting false or misleading information.

Sincerely,

Name (*Signature)*

Position and Affiliation (e.g., Professor at OOO University)

**PART B. Agreement on the Collection and Use of Personal Information**

In accordance with Article 5 (Collection and Use of Personal Information) and Article 22 (Agreement Procedure) of the Personal Information Protection Act, the Institute for Basic Science (IBS) would like your consent to the collection of personal information and the use thereof in regard to identifying applicants for the Associate Directorship.

1. Purpose of Collection and Use:

◯ Identifying applicants for the Associate Directorship.

◯ Retention and use of the database for the selection of Associate Directorship.

2. Items to be Collected and Used:

◯ Name (First Name, Last Name), Nationality, Date of Birth, Affiliation, Position, Address (Affiliation), Website, Email, Tel (office), Fax (office)

3. Period of Retention and Use

◯ The file name of personal information: Associate Directorship applicant information

◯ Period of Retention and Use: Three years (36 months) from the date collected

**4. You have the right to veto the agreement on the collection and use of personal information. However, if you do so, you may be subject to restrictions when applying for the Associate Directorship position.**

Do you agree to the collection and use of your personal information?

□ I Agree □ I Disagree

 Month/Day/Year Applicant Name (Signature)

**PART C. General Information**

**￭ Applicant Information**

|  |  |
| --- | --- |
| **Name** | **First Name: Last Name:**  |
| **Nationality** |  | **Date of Birth** |  |
| **Affiliation** |  | **Position** |  |
| **Address****(Affiliation)** |  |
| **Website** |  |
| **Email** |  |
| **Tel (Office)** |  | **Fax (Office)** |  |
| **Researcher ID** | *(e.g.) Web of Science Researcher ID, Scopus Author ID, ORCID, etc.* |

**￭ Research Theme**

|  |  |
| --- | --- |
| **Title of Project** |  |
| **Research Field**(Check ‘V’) | 1. *Mathematics ( )*
2. *Physics ( )*
3. *Chemistry ( )*
4. *Life Sciences ( )*
5. *Earth Sciences ( )*
6. *Interdisciplinary ( ), list all relevant fields:*
 |
| **Research Area** | *※ Please choose from the research area(s) designated by the Research Center you are applying for.* |
| **Key Words** |  |

**PART D. Documents to Submit**

**※ Describe your major scientific achievements and future research plans after joining the Research Center you are applying for (approx. ten pages excluding attachments).**

**■ Research Achievements and Scientific Excellence**

• Describe your research experience, achievements, and any special skills that demonstrate your scientific excellence.

**■ Research Plan**

• Describe your research plan. (Your research plan should demonstrate how it is relevant to the objective of the research center.)

**< ESSENTIAL CONTENTS>**

|  |
| --- |
| • Background and Research Objective(s)• Content of Research and Research Goals• Relevance to the Objective of the Research Center• Construction and Utilization Plan Regarding the Main Research Equipment and Facilities *(※ if necessary, although the budget for equipment/facilities is NOT guaranteed and shall be examined separately by another committee after joining the Center successfully)*• Organization Plan for Your Intended Research Group within the Center• Expected Research Outcome(s) and Their Scientific Impacts• Implementation Plan by Phase (2 years + 3 years + 3 years + ~…) with Details of the Research Plan, Any Organizational Changes, and Required Annual Budget |

**PART E. Attachments**

 (The following attachments **must** be submitted along with the completed application.)

**￭ Summary of Research Plan**

∙ Please provide a brief summary (1 page preferred, up to 3 pages) of your research plan described in **PART D**.

|  |  |
| --- | --- |
| **Name** |  |
| **Affiliation** |  |
| **Title of** **Research Project** |  |
| **Content of Research and Goals to Achieve** |  |
| **Expected Research Outcomes and Its Scientific Impacts/Importance** |  |

**￭ Resume/CV**

∙ Please include educational background, names and affiliation information of thesis/dissertation advisors (for master’s and above), research interests, work history, supervisor(s) for post-doctoral research, honors and awards, etc.

**￭ List of Representative Papers (up to 7 articles)**

∙ Please include names of authors, publication year, title, level of authorship credit (first, corresponding, or co-author), journal name, the impact factor *(Clarivate Analytics JCR),* and abstract for each paper.

**￭ List of All Papers**

∙ Please include the full names of all authors.

**￭ List of Noted Scholars Whom You Wish to Review Your Application**(You may choose up to Twenty people **excluding** co-authors of your publications.)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. | Name | Affiliation | Position | Experience, honors, and awards | Contact Information |
| Phone | E-mail |
| 1 |  |  |  |  |  |  |
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**￭ List of Scientists Deemed Inappropriate to Review Your Application**(You may list up to five people. Please provide a reasonable explanation thereof.)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Name | Affiliation | Position | Reason |
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**￭ List of Ongoing Research Grants (led by you as a principal investigator)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. | Fund Name | Funding Agency | Research Title | Research Period | Amount in Total |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |